

Job Description

Job Title	Biodiversity Net Gain (BNG) Monitoring Officer
Directorate	City Development
Service Area	Planning & Building Control
Grade	7
Competency Level	2
Salary	£42,123 - £47,665
Job Type	Hybrid
Location	Citywide
Disclosure and barring service (DBS)	Not required
Job Evaluation Ref No	A10497

Job Purpose

To lead on ensuring baseline Recreational Mitigation Strategy (RMS) ecological studies are undertaken; to monitor and report regularly on the delivery and effectiveness of agreed Biodiversity Net Gain (BNG) and RMS ecological enhancements and the expenditure of Section106/Community Infrastructure Levy (CIL) contributions associated with green infrastructure; and to provide ecological advice in relation to development.



Directly Responsible For:

Not applicable

Directly Responsible To:

Team Leader Infrastructure Team

Main Areas of Responsibility:

- Negotiating with developers and stakeholders to secure high-quality green infrastructure, nature-based solutions as part of development proposals
- Providing professional advice to planning officers, Planning Committee, senior officers, and elected members on all ecological matters, with an emphasis on BNG and RMS
- Providing expert ecological and environmental input into council corporate projects and land management
- Monitoring the delivery and effectiveness of agreed ecological enhancements on site, in particular monitoring compliance with BNG planning conditions and legal agreements
- Monitoring the expenditure of S106 and potential CIL contributions associated with green infrastructure with a particular focus on BNG / RMS
- Preparation of baseline ecology and impact reports for RMS
- Preparing regular reports demonstrating the outcome of monitoring and project delivery roles and presenting these at appropriate meetings including with senior council officers, elected members and at public committee meetings
- Ensure the accurate reporting of financial commitments and expenditure in relationship to S106/CIL
- Delivering projects for ecological (BNG / RMS) enhancements with a focus on S106 / CIL expenditure whilst also accessing other funding sources

- Delivering projects through partnership working, with both internal and external partners including council's property and parks teams, other Merseyside authorities, landowners and responsible bodies
- Leading on training and awareness on ecology, biodiversity and Environmental Impact Assessment (EIA) (including proposed legislative changes) for council officers and external partners
- Work effectively with the Tree and Ecology Officer and S106 officers within the Planning Service, across the planning service, with colleagues across the Directorate with project delivery and sustainability responsibilities, and on green infrastructure across the Council
- Contribute to Planning Policy development and implementation via the Planning Policy and Development Management teams

Supervision and Management Responsibility:

- No supervisory or line manager responsibility

Budget and Financial Responsibility:

- Monitoring and management of S106 (and potential CIL) contributions, collection and expenditure, in conjunction with S106 officers. This includes collecting payments when various planning triggers are met, debt recovery, and the allocation of monies received to the council services responsible for delivery

Social Value Responsibility:

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

Physical Demands of the Job:

- Mainly desk based, with site visits required for site monitoring and project delivery

Corporate Responsibility:

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally.
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency level **2**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

Qualification and training

Essential

- Degree in environmental science/planning, ecology, landscape management, planning, or a related discipline (A/I)

Desirable

- Postgraduate qualification or professional accreditation (e.g., CIEEM, IEMA, RTPI), with post qualification experience

Experience

Essential

- Demonstrable experience in green infrastructure planning and/or environmental planning, ecological assessment or environmental policy (A/I)
- Experience of assessing BNG metrics and EIA submissions within a planning or local authority context (A/I)
- Strong understanding of UK environmental legislation, including the Environment Act 2021, EIA Regulations, and Local Plan processes (A/I)
- Knowledge of biodiversity offsetting, natural capital, and climate adaptation principles (A/I)

- Experience of working with a range of partners to deliver outcomes, as well as experience in establishing and maintaining successful working relationships with those partners (A/I)

Desirable

- Experience of working in a Local Government setting

Skills/Abilities

Essential

- Ability to offer high-level, expert advice in relation to environmental policies and planning and related processes (A/I)
- Ability to explain, with sensitivity and confidence, complex processes and information to a range of stakeholders via formal reports and presentations and informally (A/I)
- Ability to develop a commercial mindset to service and implement projects in accordance with project/programme management principles and framework (A/I)

Desirable

- Experience in relation to S106/CIL and/or other specific infrastructure delivery processes

Commitment

Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council

