

## Job Description

<b>Job Title</b>	Multi-Skilled Operative
<b>Directorate</b>	Neighbourhoods and Housing
<b>Service Area</b>	Streetcare
<b>Grade</b>	SO1 SCP 23 - 25
<b>Competency Level</b>	1
<b>Salary</b>	£34,434 - £36,363
<b>Job Type</b>	Office Based
<b>Location</b>	City Wide
<b>Disclosure and barring service (DBS)</b>	Not required
<b>Job Evaluation Ref No</b>	Not applicable

## Job Purpose

To undertake a range of fabricator and civils duties inclusive of the repair and maintenance works of streetcare assets and installation of new and replacement street furniture for example, litter bins, communal and underground bins, alley gates and other Liverpool City Council assets.

### Directly Responsible To:

Infrastructure Coordinator



## Main Areas of Responsibility:

- To use technical devices such as handheld equipment to record and document activities and assist in the improvement of the service
- To follow the code of practice set out in the street works act (NRSWA) when carrying out works on the public highway
- To liaise with the service managers and stakeholders as and when required to ensure clear and concise communication channels
- To take responsibility for any vehicle or equipment assigned including vehicle checks, reporting damage using the agreed processes, security of items
- To complete and submit all relevant Council documentation including risk assessments, vehicle check sheets, worksheets and to comply with all relevant risk assessments
- To adhere to and comply with relevant Council agreed policies, including delivering services in accordance with Health & Safety procedures and risk assessments, taking responsibility for own and others health, safety and wellbeing, identifying and reporting potential hazards or incidents (to an appropriate manager or supervisor in an efficient and timely manner
- To participate in all aspects of personal training and development, ensuring any required licenses, qualifications, medical assessments status, professional memberships etc are current and where necessary are renewed in goodtime
- To carry out any other duties commensurate with the grade, salary, training, skill set and level of responsibility, that may be assigned from time to time in the interest of the service

## Budget and Financial Responsibility:

- Being fully accountable for managing the Council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact

## Social Value Responsibility:

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the Council, residents and communities

## Physical Demands of the Job:

- To maintain and repair the Council's street care assets, including repair/replacing broken locks, replacing damaged hinges, bin posts, bin lid replacements, litter bin door repairs painting and other fabrication tasks
- To complete a wide range of functions including sign printing, cutting specified materials, drilling, basic fabrication, painting and labouring
- To carry out excavations and reinstatement to facilitate installation and removal of street and other Council assets and to record and report any defects to the assets
- To use small plant and machinery eg roller, metal guillotine, chop saws, Stihl saws, angle grinders, and hydraulic breakers
- To assist in other duties generated from other Council directorates' need for fabrication and installations works including, for example, adult adaptations, cycle racks, signage etc

## Corporate Responsibility:

- Contribute to the delivery of the Council Plan



- Delivering and promoting excellent customer service, externally and internally
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the Council a great place to work, living the Council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

## Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our Council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency level **1**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

# Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

## Qualification and training

### Essential

- Level 1 City & Guilds qualification in welding or equivalent relevant experience in welding (A)
- Full UK driving licence category C1 (A)
- Drivers Qualification Card (DQC) or willingness to work towards this qualification (A/I)

## Experience

### Essential

- Knowledge of Street care operation and experience of maintaining, repairing and installation of street assets (A/I)
- Knowledge of relevant legislation under the New Road and Street Works Act 1991 and be willing to undertake appropriate training in Street Works Accreditation in order to obtain a valid SWQR card (A/I)

### Desirable

- Effective in the use of ICT systems and software
- An understanding or experience of working in a local government setting



## Skills/Abilities

### Essential

- Ability to manage, prioritise and programme tasks in order to deliver timely outcomes (A/I)
- Ability to communicate with internal and external stakeholders (A/I)
- Ability to undertake dynamic risk assessments and to identify and communicate mitigation measures to colleagues (A/I)
- Ability to work autonomously or as part of a team, managing service outcomes and responding to competing requirements of a fast paced set of service areas (A/I)

### Desirable

- Methodical and well organised with the ability to produce quality work
- Ability to manage relative priorities and allocate appropriate resources to ensure deadlines are met
- Ability to demonstrate continuing professional development
- Ability to proactively build collaborative working relationships across with key internal and external stakeholders
- Ability to present issues in a rational and simple way to a range of audiences
- Ability to represent the Council at both internal and external meetings
- Ability to interpret data, in order to develop suitable responses for the delivery of a comprehensive and inclusive service
- Ability to analyse situations and identify and communicate issues and potential solutions
- Ability to assess and monitor internal processes and suggest changes in order to deliver continuous improvement

## Commitment

### Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council

