

## Job Description

<b>Job Title</b>	Strategic Lead Place Partnerships
<b>Directorate</b>	Neighbourhoods and Housing
<b>Service Area</b>	Merseyside Sports Partnership (MSP)
<b>Grade</b>	10
<b>Competency Level</b>	3
<b>Salary</b>	£54,916 to £60,640
<b>Job Type</b>	Hybrid
<b>Location</b>	Cunard Building
<b>Disclosure and barring service (DBS)</b>	Not required
<b>Job Evaluation Ref No</b>	A9749

### Job Purpose

Building relationships across the Liverpool City Region (LCR) system. To lead the movement providing visionary leadership to the team and partners to implement our Place Expansion work through a distributed leadership approach and connect all the relevant LCR strategic priorities to this work.

### Directly Responsible For:

People and Leadership Development Lead

### Directly Responsible To:

CEO of MSP



## Main Areas of Responsibility:

- Provide exceptional and visionary leadership with a flair for movement building
- Be able to lead in a systems approach to the challenge of the complex challenge of inactivity and inequalities with a focus on the 5 places within LCR that are part of Sport England's 80 Place Expansion places
- Overall co-ordination of the Place Expansion work across all 5 areas
- Initiate and set up the Governance structure for the Place Expansion work and report to MSP Board as and when required
- Provide support to each of the 5 places Place base leads as they develop the work
- Provide excellence in leadership to the Boards – MSP, All Together Active and other Boards that sit across the LCR Devolution space that can positively help to develop the Place Expansion work in all 5 areas across the City Region – connecting with the Chair and its membership of LCR Combined Authority, the Voluntary Sector organisations, LCR Active Travel Team, MSP, Sport England and others
- Connect the Place Expansion work into wider LCR Public Service Reform pilot through connection to the Office for Public Service Innovation pilot, providing system leadership and translating the learning from this agenda to wider reform and transformation
- Provide strategic leadership for place-based approaches in and with the 5 places that are part of Place Expansion, aligned to the LCR Principles of Reform, and the MSP Principles and Values work that is part of the Place Universal Offer
- Develop a clear and compelling narrative for active lives and tackling inequalities, convening and galvanising the whole system behind this agenda
- Provide leadership that grows a movement across LCR - a whole system approach for culture change, system change and behaviour change that links

seamlessly from the Place Expansion work into the work and role of MSP as System Partner

- Ensure that the Place Expansion work acts as a catalyst for change and action across LCR with particular focus on the 5 places that are part of Sport England's Place Expansion 80 places
- Support and enable all organisations in the ecosystem to play their part in a collective and distributed leadership model
- Model excellence in system leadership and support others to develop their system leadership capabilities
- Share the journey and learning within and across LCR, the North West Cluster and nationally to help create the conditions for change here and elsewhere
- Key relationships - Executive level roles across the system in LCR particularly within the context of devolution and the opportunities presented through the Combined Authority
- Connect with other places that are part of devolution arrangements as and where this can add value to the work

## **Supervision and Management Responsibility:**

- Ensuring activities are planned to include meaningful one to one conversations, quality annual appraisals and regular workforce planning and development
- Manages performance and behavioural issues effectively

## **Budget and Financial Responsibility:**

- Financial management of the budgets related to the Place Expansion work

- Being fully accountable for managing the council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact
- Monitor financial performance, deliver within budget and seek savings and efficiencies where appropriate
- Set, monitor, and remain within budget whilst challenging the team to deliver increased efficiencies

## **Social Value Responsibility:**

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

## **Physical Demands of the Job:**

- You will be required to sit stationary and use a laptop for sustained periods of time

## **Corporate Responsibility:**

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken



- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

## Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency **Level 3**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

# Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

## Qualification and training

### Essential

- Educated to degree level or appropriate relevant experience (A)
- Evidence of continuing professional development (A)

### Desirable

- Additional leadership qualification

## Experience

### Essential

- Significant experience of working with organisations locally and nationally, leading them in addressing the complex challenges connected to movement, physical activity and sport across LCR (A, I)
- Significant experience of resource and project management across multiple places and stakeholders (A, I)
- Significant experience of working in collaboration with strategic partners and building relationships, in particular negotiating and influencing at a senior level (A, I)
- Significant experience and competence of leading, managing and working in a team (A, I)
- Strategic thinker with experience in translating national and regional policy into local outcomes (A, I)
- Experience in financial management, including developing, monitoring and delivery against budgets (A, I)

## Desirable

- Experience of using monitoring, evaluation and learning techniques to develop and improve strategy and implementation plans, demonstrating positive impact and improvement
- Knowledge of working with Sport England's strategy "Uniting the Movement" and an understanding of their Place Partnership working
- An understanding of LCR political landscape
- Knowledge of statutory and financial compliance requirements and procurement protocols
- Experience of developing robust governance processes, ensuring clear communication and reporting
- Experience of recruitment, selection and deployment of staff and line management responsibilities, such as appraisals, development and performance management

## Skills/Abilities

### Essential

- Excellent communication and interpersonal skills with the ability to engage and influence diverse stakeholders (A, I)
- The ability to set clear goals, motivate and lead a collaborative approach (A, I)
- An understanding of system working and how to influence whole system change and thinking (A, I)
- The ability to develop strong relationships with internal and external stakeholders, team members and customers – in order to negotiate, influence and persuade others (A, I)

- The ability to think dynamically, produce new ideas and articulate complex information in an engaging manner, both verbally and in written form (A, I)
- Excellent personal organisation skills, including prioritising work and meeting deadlines (A, I)
- The ability to measure, evaluate and learn from both successes and failures (A, I)
- Energetic and enthusiastic personality, able to cope with unexpected and stressful situations (A, I)

### Desirable

- A comprehensive understanding of IT, including the use of Microsoft Office, Google Workspace and other applications
- Ability to drive change

## Commitment

### Essential

- Ability to understand and demonstrate a commitment to equality and diversity (A)
- A commitment to training and taking ownership for self development (A)

### Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council, and those of MSP

## Other

### Essential

- Willingness to occasionally travel outside of office hours to attend meetings, conferences, networking events etc (A)

