

## Job Description

<b>Job Title</b>	Arborist
<b>Directorate</b>	Neighbourhoods and Housing
<b>Service Area</b>	Greenspaces
<b>Grade</b>	SO1 SCP 25
<b>Competency Level</b>	1
<b>Salary</b>	£36,363
<b>Job Type</b>	Office Based
<b>Location</b>	Newton Road
<b>Disclosure and barring service (DBS)</b>	Not required
<b>Job Evaluation Ref No</b>	Not applicable

## Job Purpose

To deliver 24/7 Arboricultural services efficiently and safely across an array of challenging locations and to liaise with colleagues in order to progress work safely, efficiently and professionally.

To work in a productive and time sensitive manner, taking an active role in operations and undertaking climbing and aerial tree works as required. Focusing on productivity and supporting Principal Arborists to deliver Arboricultural works against agreed performance targets.



To follow recognised good practices to deliver maximum efficiency, flexibility and value whilst complying with the Council's statutory, regulatory, advisory and strategic responsibilities for the service.

### **Directly Responsible To:**

Principal Arborist

### **Main Areas of Responsibility:**

- To ensure the Council's tree stock is fit for purpose and is continuously improved in order to enhance quality and reduce any associated liabilities
- Adhere to the Council's tree management policies and customer service standards throughout
- To work safely, proactively and with urgency to assist in solving problems on site and as they arise. Work productively and cooperatively with colleagues to achieve individual and team targets
- Take responsibility for the general housekeeping of your work area and any PPE, plant, machinery and equipment used to fulfil your duties. Raise any identified requirements with your Principal Arborist
- At all times, follow the Council's working practices, specifications and health and safety requirements, paying particular attention to the requirements of LOLER and the WAH regulations
- To comply with security protocols when transporting and storing tools and equipment, including securing buildings/containers you have access to
- To support out of hours emergency duties associated with the service including the requirements for contractual overtime
- To adhere to and comply with relevant Council agreed policies, including delivering services in accordance with Health & Safety procedures and risk assessments, taking responsibility for own and others health, safety and

wellbeing, identifying and reporting potential hazards or incidents to an appropriate manager or supervisor in an efficient and timely manner

- To be flexible in working hours and patterns to meet the needs of the service.
- To participate in all aspects of personal training and development, ensuring any required licenses, qualifications, medical assessments status, professional memberships etc are current and where necessary renewed in goodtime
- To carry out any other duties commensurate with the grade, salary, training, skill set and level of responsibility, that may be assigned from time to time in the interest of the service

### **Budget and Financial Responsibility:**

- Being fully accountable for managing the council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact

### **Social Value Responsibility:**

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

### **Physical Demands of the Job:**

- To support the service to deliver a range of Arboricultural operational activities. Undertake technical Arboricultural works, inclusive of aerial tree works, technical dismantles, young tree maintenance etc. To cooperate with your Service Manager and other Principal Arborists in this regard
- To deliver safe, planned methods of work on complex tree maintenance operations on busy highways and across the Greenspace service area

- To install traffic management requirements in accordance with the Safety at Street Works and Road Works Code of Practice issued under the New Roads and Street Works Act 1991
- Required to work in an outdoor environment all year round

## Corporate Responsibility:

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally.
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

## Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency level **1**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

# Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

## Qualification and training

### Essential

- Advanced Technical Arboricultural Operational Certificates (or modern equivalents) – NPTCs CS30.1, CS30.2 CS32, CS38 and CS39 with the ability to gain CS40 and CS41 (A)
- Full UK driving licence category B (A)

### Desirable

- Further Education in Arboricultural or other Landbased related subject including RFS Certificates; National Diplomas; NVQ's
- NRSWA Unit 02 Signing, Lighting and Guarding

## Experience

### Essential

- Practical experience in delivering Arboricultural operations (A/I/T)

### Desirable

- Knowledge of health and safety requirements inclusive of LOLER and Work at Height regulations

## Skills/Abilities

### Essential

- To deliver a broad range of operational tasks by drawing on a depth of Arboricultural knowledge (A/I/T)
- To take responsibility for your own safety, considering potential operational risks that may be posed to employees and/or members of the public (A/I/T)

### Desirable

- Support colleagues to deliver on site operations and to overcome on-site challenges whilst delivering Arboricultural work operations
- Take responsibility for vehicles, plant, machinery and assets assigned to you
- Embrace any contractual or operational changes and approach in a positive manner
- Maintain a positive and proactive approach in regard to taking on tasks and additional responsibilities
- Support the delivery of programmed and ad-hoc arboricultural work requirements
- Support colleagues and ensure they are compliant with Health and Safety and Council guidance / policies
- Take responsibility for PPE, assets and equipment assigned to you

## Commitment

### Essential

- Comfortable working in an outdoor environment all year round with the ability to meet the physical demands of the role

## Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council