

## Job Description

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|---------------------------------------------|---------------------------------------------------------------------------|
| <b>Job Title</b>                            | Residential Worker                                                        |
| <b>Directorate</b>                          | Children and Young People's Services                                      |
| <b>Service Area</b>                         | Children's Social Care                                                    |
| <b>Grade</b>                                | 5                                                                         |
| <b>Competency Level</b>                     | 1                                                                         |
| <b>Salary</b>                               | £30,060 – £34,314                                                         |
| <b>Job Type</b>                             | Office based                                                              |
| <b>Location</b>                             | City Wide                                                                 |
| <b>Disclosure and Barring Service (DBS)</b> | Enhanced DBS with Adult and Child Barred List (Adult and Child Workforce) |
| <b>Job Evaluation Ref No</b>                |                                                                           |

## Job Purpose

- To promote a professional therapeutic environment and behavioural management service to children and young people with disabilities and complex medical needs
- To practice in accordance with relevant Department of Health Guidance, Children's Homes Regulations and City Council policies and procedures

### **Directly Responsible For:**

- Not applicable

### **Directly Responsible To:**

- Deputy Manager/Team Manager

### **Main Areas of Responsibility:**

- To contribute to the day-to-day functioning of the home in order to meet the individual and collective needs of the children and young people with disabilities and complex medical needs
- To administer medication to young people in line with procedures and Department of Health Guidance
- To develop and maintain good joint working partnerships with children and young people, within the parameters of the home
- To ensure that the services offered to children and young people within the home are effectively provided and reflect the decisions in childcare plans, which are consistent with Department of Health and City Council policies and procedures. This should be supported by accurate and up to date record keeping
- To participate in the domestic and personal care tasks of the home in a way which promotes the well-being and development of the young people
- To provide personal care to children and young people as and when required.
- To work proactively to furnish children and young people with emotional, social and practical skills within a behavioural management context in order to prepare them for independence
- To work closely with the Child and Adolescent Mental Health (CAMHS) Health, Disabled Children Team, Looked After Children team and to share the

commitment to providing an appropriate environment for young people with complex needs

- To partake in all training opportunities available
- To participate fully in the effective delivery of a therapeutic crisis intervention (TCI) and physical restraint technique (PRICE) package within the home
- To work to identify and manage risk and implement measures to reduce individual and group risk factors
- To maintain effective communication systems, including handovers and logbooks
- To attend and contribute to staff meetings and be proactive in the promotion of best practice
- To actively take part in the implementation, promotion and development of all relevant City Council and Service Area policies and procedures
- To prepare for and take part in supervision on a regular basis
- To undertake a commitment to working in a Performance Management Framework
- To take part in implementing action plans to ensure the City Council positive action targets are met and anti-discriminatory practices are adhered to and developed
- To promote the aims, values and visions of Liverpool City Council to colleagues and partner agencies
- To maintain an ethos which takes account of children and young people's race, culture, disability, gender and sexuality
- To creatively engage and encourage children and young people to take part in a range of activities including play, leisure, learning and social development to enable them to gain confidence in their ability to develop their skills
- To key-work designated children and young people, take part in the development of the key work programme and deliver the programmes as necessary

- To keep accurate and appropriate records in relation to all aspects of home organisation
- To liaise and co-operate with education staff to ensure that each young person receives an education in accordance with their ability
- To promote and support children and young people in education and ensure that they take full advantage of the opportunities available to them, assist with any homework or programme of study to achieve GCSE or other examinations
- To provide and promote access to career guidance, where appropriate.
- To work as a member of a team and contribute to team development

### **Supervision and Management Responsibility:**

- No supervisory or line management responsibility

### **Budget and Financial Responsibility:**

- Being fully accountable for managing the council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact

### **Social Value Responsibility:**

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

### **Physical Demands of the Job:**

- Participate in hobbies and activities with children and young people

- Maintain a clean and homely environment for children and young people to live
- Participate in physical restraint training and use this where necessary to maintain a safe environment

## Corporate Responsibility:

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

## Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency level: **Level 1**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

# Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

## Qualification and training

### Essential

- Degree in Psychology or Diploma in Social Work / CSS / CQSW / NVQ Level 3/4 Care / Level 3 Caring for Children and Young People / Level 3 Diploma for Residential care / Level 3 Children & workforce Diploma with social care pathway, or willingness to work towards Level 3/4 qualification in residential childcare (A/I)
- Evidence of continued professional / personal development (A/I)

## Experience

### Essential

- Experience of direct work with children and young people with social, emotional and/or behavioural difficulties (A/I)
- Substantial experience of working with children and young people (A/I)

### Desirable

- Demonstrate an understanding of Trauma
- Demonstrate using evidence and knowledge of the Children Act, guidance, and regulations in residential childcare
- Demonstrate using evidence a knowledge of Safeguarding and Child Protection procedures

## Skills/Abilities

### Essential

- Ability to work responsively to the needs of children, families, other professionals and external agencies (A/I/E)
- Ability to participate fully in physical intervention techniques (A/I)

### Desirable

- Ability to communicate effectively at meetings, through written reports and the production of clear, accurate records
- Organisational skills and the ability to follow procedures
- Ability to work under pressure

## Commitment

### Essential

- Demonstrate commitment to challenge poor practice and/or any obstacles to providing a quality service (A/I/E)

### Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council



## Other

### Essential

- This post is subject to a Disclosure and Barring Service (DBS) check at the appropriate level

### Desirable

- Full UK driving licence

