

Job Description

Job Title	Trainee Pest Control Officer
Directorate	Neighbourhoods & Housing
Service Area	Pest Control & Animal Warden Service
Grade	4
Competency Level	1
Salary	£27,254 - £31,022
Job Type	Hybrid
Location	Victoria House
Disclosure and barring service (DBS)	Not required
Job Evaluation Ref No	

Job Purpose

To train as a Pest Control Officer working as a member of a team providing pest control services in controlling infestations of pests, diseases etc. To undertake training and qualify at Level 2 Pest Control within 12 months of appointment.

Directly Responsible For:

Not applicable

Directly Responsible To:

Business Manager

Main Areas of Responsibility:

- Assist in identifying infestations, assess extent of infestation and treat accordingly, once qualified. This will include the preparation and laying of pesticides on site, i.e. baits, poisons, traps, ensure disposal of vermin and any follow-up treatment. It will also involve district surveys as and when required and the keeping of appropriate records
- To assist in undertaking rodent control in the sewers and drainage system. This will include routine baiting of drainage systems and rodenticide treatments on a regular basis and liaison with other departments as and when necessary
- To assist in advising the public or client on all aspects of pest control, including proofing of premises, and to participate in health promotion initiatives related to the Pest Control Service

Supervision and Management Responsibility:

- No supervisory/management responsibilities

Budget and Financial Responsibility:

- Being fully accountable for managing the council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact

Social Value Responsibility:

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

Physical Demands of the Job:

- Ability to carry out potentially physically demanding tasks such as the lifting and carrying of heavy equipment and digging
- Ability to work at height and in confined spaces
- Full driving licence

Corporate Responsibility:

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally.
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency level 1:

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

Qualification and training

Essential

- Full clean driving licence* (A)
- Ability to communicate in written and oral formats (A/I)
- Numeracy skills for the calculation of pesticide/insecticide preparations (A/I)
- Ability to work on own initiative and without supervision and prioritise workloads (A/I)
- Ability to provide a confidential and sensitive approach to the work involved (A/I)
- Good inter-personal and customer care skills (A/I)
- Commitment to gain Level 2 Qualification within 12 months of appointment and acceptance of Grade 5 Pest Control Officer Post* (A/I)

Desirable

- IT skills which will include agile working
- Awareness of Health and Safety legislation
- Ability to utilise mobile communications for the benefit of the Service
- Experience in working with the public

Experience

Essential

Desirable

- Experience of working on own initiative or as part of a team

Skills/Abilities

Essential

- Ability to carry out potentially physically demanding tasks such as the lifting and carrying of heavy equipment and digging (A/I)
- Ability to work at height and in confined spaces (A/I)

Desirable

- IT skills which will include agile working
- Awareness of Health and Safety legislation
- Ability to utilise mobile communications for the benefit of the Service
- Experience in working with the public

Commitment

Essential

- A willingness and commitment to undergo specific training, including enforcement procedures and practices (A/I)



Desirable

- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council
- Understanding of the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken



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