

Job Description

Job Title	Health Determinants Research Collaboration Strategic Data Integration Lead
Directorate	Adult Social Care & Health
Service Area	Public Health
Grade	10
Competency Level	2
Salary	£56,673 - £62,580
Job Type	Hybrid
Location	Cunard Building
Disclosure and barring service (DBS)	Not required
Job Evaluation Ref No	A10050

Job Purpose

The Health Determinants Research Collaboration (HDRC) Liverpool will promote a culture of evidence-based decision making across the Council by growing research capacity and embedding a culture of always using evidence when making decisions. The HDRC Liverpool is based in Liverpool City Council (LCC) and will work in collaboration with a wide range of internal and external local partners to improve health and tackle health inequalities.

This is a strategic role to lead on the development and delivery of the data component of the research projects that will be undertaken as part of Liverpool City Council's Health Determinants Research Collaborative (HDRC) programme over the next three years. The role will oversee the analytical functions of the programme both within the Council and with the lead of the Data Integration Working Group based at University of Liverpool, as well as across the data deliverables for all partners and broader Programme Working Groups. Data integration with partners will be a key component of the role to support the research on the social, economic, and environmental determinants of health.

Directly Responsible For:

There will be direct line management of a HDRC data analyst and supervisory role with the University of Liverpool analytical staff.

Directing the work and outputs for the HDRC programme Data Integration Working Group.

Directly Responsible To:

The role will be managed by the HDRC Programme Manager. With matrix management support from the Head of Intelligence & Analytics.

Main Areas of Responsibility:

- Lead on the development and delivery of the data component of the research projects that will be undertaken as part of HDRC
- Establish data governance frameworks, ensuring compliance with ethical, legal and regulatory standards (eg GDPR)
- Lead efforts to integrate diverse datasets both within the Council and with partner data on selected HDRC projects

- Help shape the research protocols underpinning HDRC projects, and oversee the work of HDRC analytical staff
- Build strong relationships within the Council, with the University of Liverpool, and with partners to support integrated approaches for data sharing and joint project working
- Identify the underlying causes of complex problems and provide structured solutions, while evaluating potential risks and trade-offs of different strategies.
- Presentation of complex data clearly to diverse audiences including elected members
- Support knowledge mobilisation of learnings and evidencing best practise to influence central government approach and funding
- Represent Liverpool HDRC in national HDRC forums on wider determinants data innovation.
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken

Supervision and Management Responsibility:

- There will be direct line management of a HDRC data analyst and supervisory role with the University of Liverpool analytical staff
- Requirement to work closely with council directorates and develop inter-personal relationships with staff across the wider council

Budget and Financial Responsibility:

- Being fully accountable for managing the council's resources well and complying with statutory requirements. This includes managing time, avoiding unnecessary waste, reuse and recycle resources to reduce personal impact

Social Value Responsibility:

- Drive for social value through all activities, ensuring wider social, economic and environmental benefits for the council, residents and communities

Physical Demands of the Job:

- The job would include using a computer and sitting at a desk for prolonged periods of time
- Travel for meetings and workshops across the city

Corporate Responsibility:

- Contribute to the delivery of the Council Plan
- Delivering and promoting excellent customer service, externally and internally
- Commitment to customer excellence by dealing with customer feedback, including complaints, and learning from feedback in the drive for continuous improvement
- Making the council a great place to work, living the council's values, actively engaging in regular communications including team meetings, undertaking training as required and being responsible for managing own performance.
- Develop the City Council's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken
- To ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice and the City Council's safety plan

Competency Framework:

We operate a competency framework, a set of core behaviours which define how we are expected to approach our work, how we perform in certain situations and how we treat each other. Each competency details the standards of behaviours and skills required by all staff and this in turn supports delivery of our aim and our council plans linking them together with our values.

The post holder will be required to demonstrate the ability to perform at the following competency **level 2**.

[The competency framework can be found here.](#)

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility. You will be expected to carry out any other duties that may reasonably be required in line with your main duties and changing priorities of the organisation.

Person Specification

Assessment methods used: I = Interview, P = Presentation, A = Application, E = Exercise, T = Test, AC = Assessment Centre

Qualification and training

Essential

- A degree in an analytical or other appropriate discipline or equivalent experience of working regularly with data systems in an analytical setting (A)

Desirable

- Evidence of continuous professional development

Experience

Essential

- Proven experience working in research and data analysis roles, ideally within a public sector context (A/I)
- An understanding of the role of Public Health, health determinants, population health, and health equity research (A/I)
- Experience of managing analytical staff in a Public Health or wider determinants setting (A/I)
- An understanding of the variety of wider determinants datasets, the systems that hold them, and the challenges of data integration (A/I)

- Experience of shaping research protocols and delivering on analytical projects (A/I)
- Experience of developing and maintaining successful partnership working with a range of internal/external bodies, including the NHS, voluntary sector organisations, and academic institutions (A/I)
- Understanding of GDPR and data governance principles, including data privacy, security and ethical considerations (A/I)

Desirable

- Experience of analysing data and producing comprehensive reports

Skills/Abilities

Essential

- Strong understanding of local government services, including knowledge of the types of data that the council and partners hold (A/I)
- An understanding of advanced analytical techniques (eg machine learning, predictive analytics) and how they can be applied to, and benefit, research projects (A/I)
- Ability to work collaboratively, both internally across teams and functions and with external partners to develop shared solutions (A/I)
- Excellent organisational skills, with the ability to work on multiple complex projects at the same time and manage conflicting priorities and competing deadlines (A/I)

- Excellent written and verbal communication skills, with the ability to produce and present accurate, clear and concise reports and information orally and in writing (A/I)
- Excellent interpersonal and team working skills with the ability to lead, motivate and inspire internal team members and external officers (A/I)

Desirable

- Excellent influencing, negotiation and persuasion skills to achieve change
- Excellent ICT skills including knowledge of Microsoft Office products, Microsoft Teams, Excel to advanced level, and PowerBI

Commitment

Desirable

- Understanding and commitment to Data Protection and confidentiality when dealing with information
- Commitment to drive innovation and develop new ways of working to enhance the efficiency of managed projects to help improve outcomes for our residents
- An understanding of and a personal commitment to the Vision and Values of Liverpool City Council
- Understand and anticipate residents' needs and aspirations, owning their issues through to resolution
- Ownership of problems
- Desire to learn; improve, progress, personally and within the context of a team

Other

Essential

- High level of flexibility including working as part of the wider City Council and City Region (I)
- Respectful, diplomatic, discreet, with understanding of confidentiality at all levels (I)